



# Acre Hall Primary School

BRIGHT FUTURES EDUCATIONAL TRUST

Acre Hall Primary School

Irlam Road, Flixton,  
Manchester M41 6NA

0161 748 4356

admin@ahps.bfet.uk

www.acrehall.bfet.uk

## ABSENCE/EXCEPTIONAL LEAVE REQUEST

Name of child/children \_\_\_\_\_ Year (s) \_\_\_\_\_

Will be absent from Acre Hall Primary School starting \_\_\_\_\_

(first day of absence) and will return to school on \_\_\_\_\_

(first day back to school) owing to \_\_\_\_\_ (family  
wedding/religious observance etc).

Depending on the reason for the request we may contact you to arrange an appointment  
to see Mr Catherall, Head of School.

Signed: \_\_\_\_\_ (Parent/Carer)

Date: \_\_\_\_\_

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For office use only

\_\_\_\_\_ days authorised \_\_\_\_\_ days unauthorised

Signed \_\_\_\_\_ Head of School Date: \_\_\_\_\_

Parents Informed: Y/N

Education Welfare informed: Y/N

Executive Principal: **Mr G Handforth**

Head of School: **Mr C Catherall**



**Artsmark  
Gold Award**  
Awarded by Arts  
Council England

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The best for everyone, the best from everyone